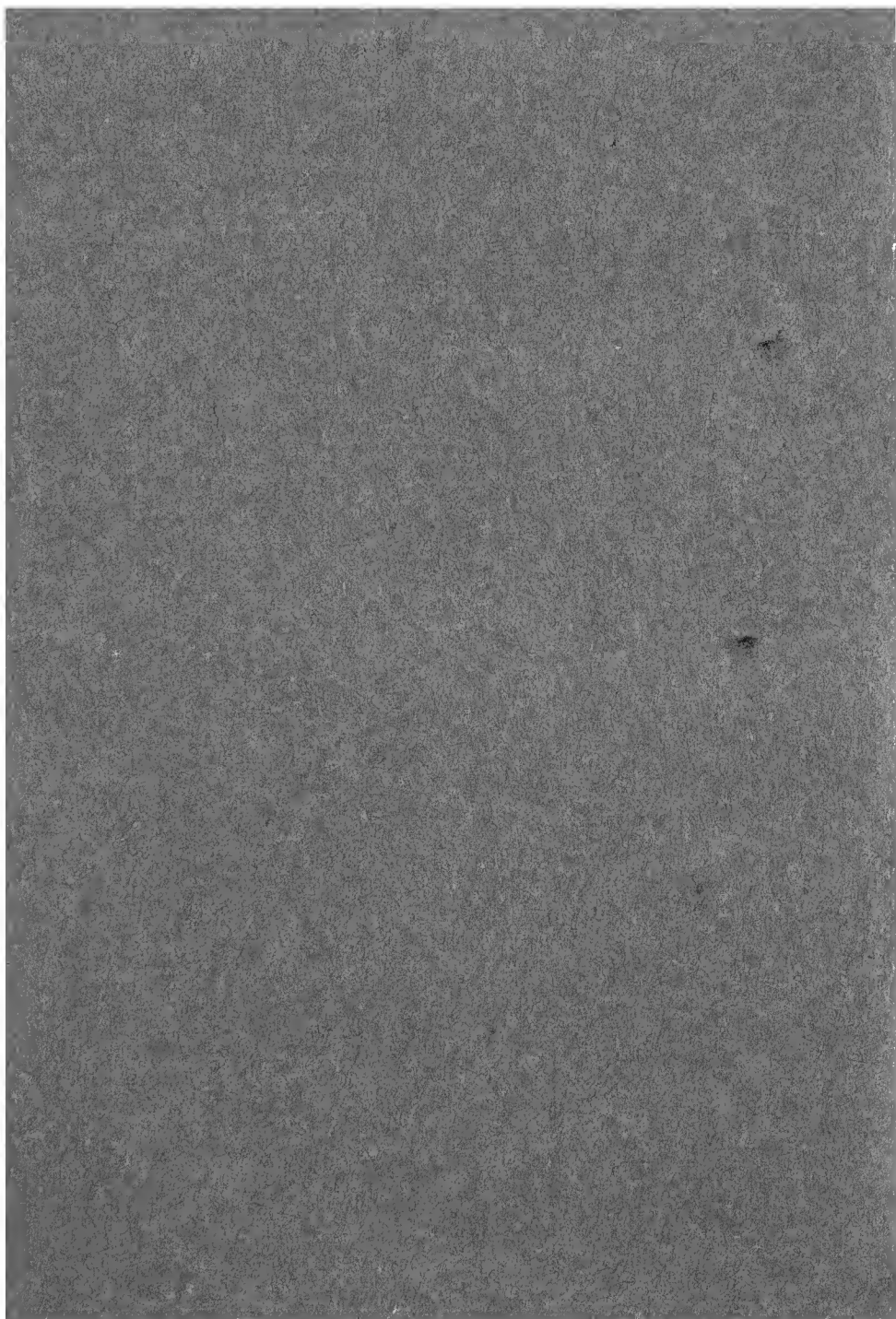


By-Laws of the Battleford Board of Trade



CONSTITUTION ADOPTED AT THE
QUARTERLY GENERAL MEETING
HELD ON 14th NOVEMBER, 1912



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reckoning to be from 1st January to 31st December, and this sum must in all cases accompany application for membership.

3. Any member whose annual contribution may be in arrears for six months shall be ineligible to hold office, and he shall not be entitled to vote at any meeting of the Board; and if the contribution remains unpaid for twelve months, then the Secretary shall notify the member in writing that he has ceased to be a member of the Board.

SECTION III.

ELECTIONS.

1. At the annual meeting there shall be elected by ballot, a President, Vice-President, Secretary and nine other members, who, with the President, Vice-President and Secretary shall form the Council. And provided further that no person shall be re-elected to the office of President, Vice-President, Secretary or Member of Council for the current year if he shall have been absent without leave obtained from the Council for more than one half the meetings of Council held in the preceding year.

The election of office bearers at each annual meeting shall take precedence of all other business after the reading of the minutes and the annual report.

The President, Vice-President and Secretary shall continue in office for the period of one year or until their successors are elected.

The President and Vice-President shall, before entering upon the duties of their office, take an Oath of Office as prescribed in the Board of Trade Act.

2. All persons duly proposed to become members of the Board shall be balloted for (singly or en bloc as may be determined upon by the Board) at any general or special meeting that may be held, and for the election of any such persons, the affirmative vote of two-thirds of the members present at such meeting shall be necessary.

3. Delegates or representatives to The Dominion Board of Trade or to the Associated Boards of Trade of Western Canada, shall be elected at a General Meeting of the Board, but in case any vacancy occurs in the number of such delegates or representatives, such vacancy may be filled by the Council.

SECTION IV.

RESPECTING GENERAL MEETINGS OF MEMBERS AND MEETINGS OF COUNCIL.

1. The Annual General Meeting shall be held on the third Thursday in January in each year, except when that day may be a legal holiday, in which case the meeting shall take place on the following day, notice of which shall be given by circular letter mailed to each member and by announcement in the local press at least three days prior to the date of meeting.

2. Quarterly General Meetings shall be held on the third Thursday in each of the months of April, July and October; and if any of these days shall happen to be a legal holiday, then the meeting may be held upon the second Thursday.

3. Special Meetings of the Board may be convened at the call of the President, or in his absence by the Vice-President, or by the Secretary on a requisition signed by five members.

4. A quorum of members at any Annual, Quarterly, or Special General Meeting, shall consist of not less than seven members, but a smaller number shall have power to adjourn.

5. Meetings of the Council shall be summoned at any convenient time by the Secretary, at the instance of the President or of any three members. Notice of Council Meetings shall be mailed or delivered to members not later than the day previous to such meetings. Five members of the Council shall constitute a quorum, but a smaller number shall have power to adjourn.

6. The meetings of the Council shall be open to all members of the Board who may attend at the same, but who shall take no part in the proceedings thereat; and minutes of the proceedings at

all meetings, whether of the Council or the Board, shall be entered by the Secretary of the Board in books to be kept for that purpose, and such books shall be open at all reasonable hours to all members of the Board.

SECTION V.

RULES GOVERNING MEETINGS

1. The order of business to be observed at all meetings, when not changed by consent of the meeting, shall be as follows:

1. Reading of minutes of last meeting.
2. Business arising out of the minutes.
3. Proposing or electing of new members.
4. Report from Council.
5. Presentation of petitions and communications.
6. Reports of standing committees.
7. Reports of special committees.
8. New business.

No proxy votes shall be allowed.

2. No debate shall be allowed except on a motion regularly before the Chair.

3. At Special Meetings, the subject for which such meetings are called shall take precedence of all others.

4. The President shall have the right to vote as a member, and he shall give a casting vote on all cases of equality of votes upon resolution or election.

5. By motion regularly carried any resolution or proposed action may be voted upon by ballot, and on any matter allowed to go to open vote, two members shall be entitled to call for the yeas and nays.

SECTION VI.

DUTIES OF OFFICE BEARERS.

1. It shall be the duty of the President or Presiding Officer at any meeting of The Board or Council, to preside and regulate the

order thereof, to inform the Board of the proceedings of the Council since last meeting, to receive and put motions, and to communicate to the meeting what he may think concerns the mercantile interests. Appeals may be had from the decision of the Chair to the members present, a two-thirds vote being necessary to overrule the decision. The president shall be ex-officio a member of all Standing Committees.

2 The Secretary shall keep minutes of the proceedings of all meetings whether of the Council or Board. He shall have charge of all funds belonging to the Board and render to each Annual and Quarterly Meeting a statement in writing of his accounts. Out of all such funds received he shall pay by cheque—signed by himself and countersigned by the President—all accounts approved by the Council, and keep a regular account of the income and expenditure of the Board, an audited statement of which shall be laid on the table at the Annual Meeting or at any other time if so required by the Council.

SECTION VII.

DUTIES OF THE COUNCIL.

1. The affairs and business of the Board shall be managed by the Council as constituted by the Act of Incorporation. Such Council shall have the sole management of all movable and immovable property which may now or hereafter be acquired by the Board, and shall have power to authorize the President, or in his absence the Vice-President, to lease all such houses, buildings or premises as may be requisite or necessary for the prosecution of the objects of the Board, on such terms and conditions and for such period as the said Council in their discretion see fit

2. The Council may draw up petitions and either forward them to Parliament or elsewhere, as the case may be, at once, or if they think proper, refer the same to the Board at either a Quarterly or Special General Meeting. They shall, if required by the Board, draw up and forward such petitions as may be agreed upon at any meeting

All petitions must be signed by the President or Vice-President and countersigned by the Secretary.

3. At any meeting of the Council, Committees may be appointed, to consist of either members of the Council or the Board, who shall examine, consider and report to the Council or to the Board if necessary, upon any subjects submitted for their action.

4. It shall be the duty of the Council to present a general report of their proceedings at each Annual General Meeting.

5. The Council shall fix the salary of the Secretary and define his duties other than those imposed upon him by law.

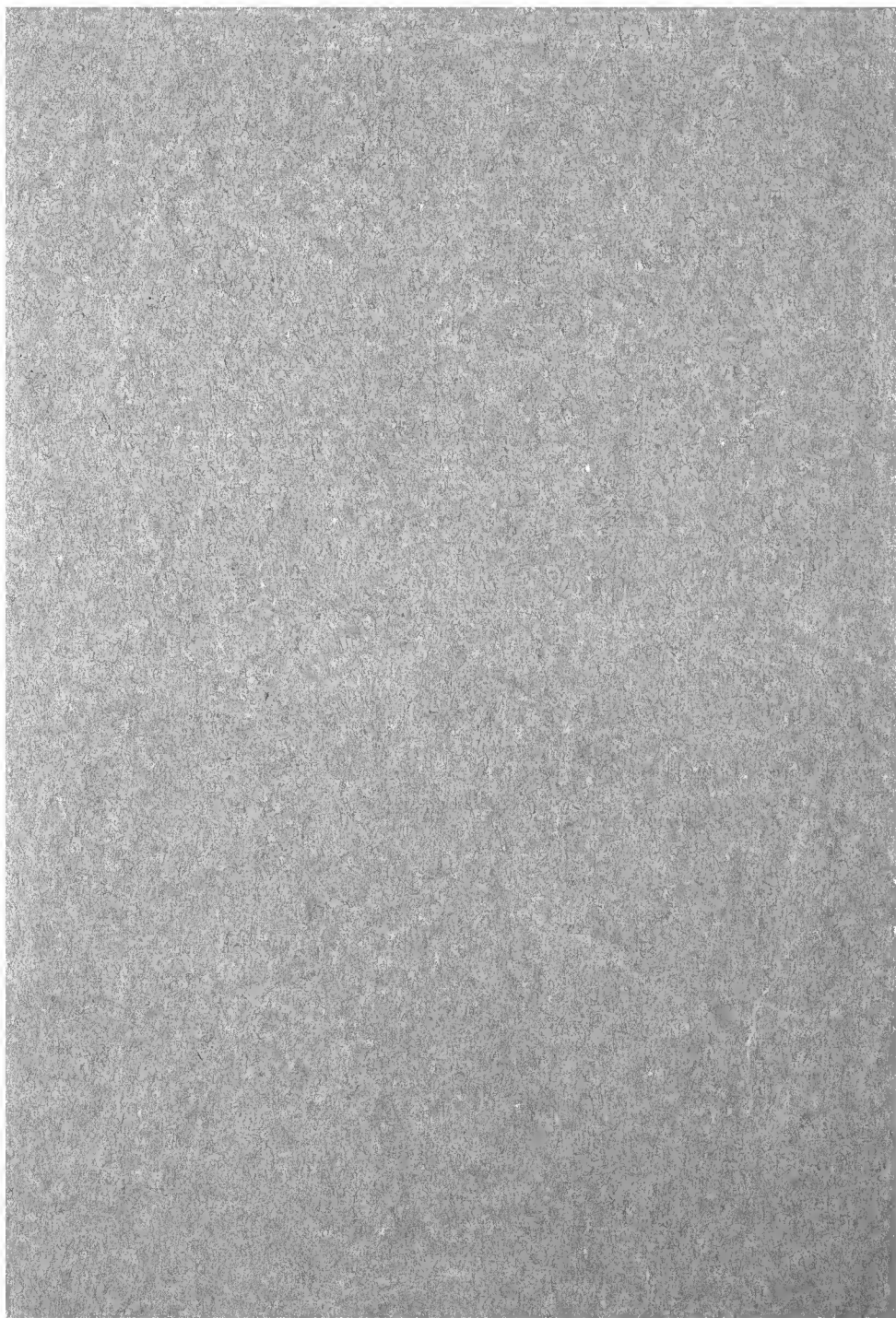
6. The Council shall annually appoint an Auditor.

7. The Council shall have power on a majority vote to fill any vacancies that may occur in the lists of officers or in the membership of the Council.

SECTION VIII.

ALTERATION OF BY-LAWS.

No alteration shall be made in these By-Laws except at a general or special meeting of the Board, and notice of such alteration must be given as provided for in the Board of Trade Act, and no alteration can be adopted except by a majority of two thirds of those present at the meeting at which the proposed alteration is submitted to the vote.



D. W. Light

HERALD PRINT
BATTLEFORD